

CURRIE PRIMARY SCHOOL PTA

Minutes of Meeting

Date: Monday 10th March 2025

Place: Currie Primary School and via Teams

Attendees: **Staff** – Sally Hourston

Parents – Susie Bass (co-chair); Jen Cowan (co-chair); Sarah Jackson (secretary); Susan Donnachie (vice-chair); Eilidh Dane (treasurer) Stacie Lothian; Fiona Hamil; Laura Morrison; Catherine Colquhoun; Puneet Gupta; Beth Robertson.

Apologies: **Parents** – Debbie Messis; Beth Dunham.

Contact: curripta@gmail.com

Item No.	Minutes	Action Points
1.	<p><u>Action Points from November Meeting</u></p> <ul style="list-style-type: none">• Confirm cost of playground equipment and settle bill – we have set aside £14,243 to pay when the bill arrives from the Council/Scotplay. Margaret will let Eilidh know.• Settle panto bill – paid.• Update signatories on bank account – Susan and Eilidh are dealing. We are trying to add Susie, Jen and Puneet.• Research electronic payment methods – see below re May Fayre.• Provide lego and kapla block/STEM wishlist – so far staff have confirmed they would like Lego, Kapla blocks and Makedo (see below). We requested any donations from parents via the Newsletter but the School have not received any. We will carry this wish-list forward with a view to purchasing STEM resources from funds raised at the May Fayre. <p>Sally advised that the teachers require headphones for iPads. The new iPads have different connectors. The current p6s therefore do not have enough headphones. One option may be to buy connectors and use the existing headphones. Sally will check how many new headphones are required and if any connectors are an option for existing headphones which still work.</p>	<p>Sally to confirm headphone requirements.</p>

	<ul style="list-style-type: none"> • Quote for playground painting – School would like to replace the circuit that goes up towards the p1 annexe. It is not in the catalogue so Sally will arrange for someone to come out and quote in due course. Again, it is likely funds will not be available for this until after the May Fayre since it is quite a large area. 	
2.	<p><u>Feedback from recent events</u></p> <ul style="list-style-type: none"> • Christmas Fayre – the PTA scaled back their offering for Christmas 2024. We did not have external stallholders. The p6s had lots of stalls and they made a record amount (which has paid for Scottish Opera - £900 and around £22 each towards camp). <p>Lots of books were donated in excellent condition. It did not make a large amount of money (around £60-£70) but the school also benefited from the leftover books.</p> <p>We also did a pocket money stall and “Name the Elf”.</p> <ul style="list-style-type: none"> • Bake sale (January) - £580.52 was raised. There were two stations to try to spread the crowd (we could spread over three tables). Pricing is generally 50p or £1 to keep it simple. Not all children go away with something because it is so popular. We might do 50p bags of sweets or shop bought fairy cakes to ensure all children can buy something if they wish. • Parent social – there were only 28 tickets sold, but most were to people connected to the PTA. Some people were not keen on a Race Night but may attend a Quiz again. However, it was not particularly well attended either. As a result, we may not plan a parents and carers social event again. There is a lot of competition locally for fundraising events and we are aware parents need babysitters and a PTA event may not be a priority at the weekend. <p>Sally suggested a family ceilidh. The p7 parents who attend their Quali love it and Gary from the Singing Kettle does a great job and is very reasonable. Could this take place around Burns Night next year? We will carry forward to consider towards the end of the year. It was agreed that a family ceilidh or a beetle drive may be better attended.</p>	
3.	<p><u>Remaining activities for 2024/25</u></p> <ul style="list-style-type: none"> • Spring colouring competition – we have purchased prizes and the children have started colouring! The pupil council will judge the competition and prizes will be awarded at the final assembly. • Bake sale – Friday 28th March has been pencilled in. We are happy to go ahead with this since it is a good fundraiser, but are conscious of not constantly making requests of parents. On 	Susan to order bags.

	<p>balance, we will go ahead. Susan to purchase bags. Fiona to issue comms. Susan and Fiona to consider whether to buy bags of sweets or shop bought cakes to supplement home-baking.</p> <ul style="list-style-type: none"> • May Fayre – Saturday 10th May. <ul style="list-style-type: none"> ○ Silent Auction and Raffle – we have sent out around 500 emails and we now have around 50 prizes. Catherine has applied for the lottery licence for the raffle. Raffle prizes - £200 St James Centre; Edinburgh Zoo Family Ticket (worth £90); £50 cash prize. We will also do the usual hampers. ○ Stalls - we are likely to run most of the same stalls as before. We will again rent the candy floss machine from another School for a c. £40 donation. ○ Catering – the parent who provided the Indian Delights may not be able to assist this year but will confirm shortly. Susan will get in touch with the parent who kindly provided the pies donation last year. We will get sausage rolls from Baynes and will request a donation again. ○ Entertainment - Police, Fire Brigade, Simon Says Dance, Hamilton Heel Toe are all confirmed. Sally to confirm whether the school choir can perform. ○ Sports – pupils want to run an Ultimate Frisbee competition. We await a response from Currie FC. If they cannot attend, we will check with Currie Star/Play2Learn. PTA to consider – having a bean-bag toss/hula-hoop/balls play area on the fields; whether Mr Donaldson can assist at all (Beat the Goalie?); what else can be held on the fields and how can we attract people to that area? ○ Set-up – we can access the assembly hall on the Friday morning. Sally has already booked it out. <p>We understand that Brian can assist with the Fayre again which the PTA are very grateful for.</p> ○ Entrance Gate – on field so people can see the sports on the field when they arrive? Jen and Eilidh to consider how this would work. ○ School uniform donations – we will again have a stall with free items/donation if you wish. Sally will put out a request. 	<p>Fiona to send out comms.</p> <p>Catherine to chase licence.</p> <p>Susan to check re pies and approach Baynes.</p> <p>Sally to check re choir.</p> <p>Sally to check what Frisbee involves.</p> <p>Sally to confirm with Brian.</p> <p>Jen/Eilidh to consider.</p> <p>Sally will request on Newsletter.</p>
--	---	--

	<ul style="list-style-type: none">○ Card payments – we will advertise cash only and will likely sample card payments at the event. Six mobile phones (iPhone only) can connect to the card reader. We will arrange to test this system. Agreeing it may work best as a method of purchasing tokens via card, with cash payments still being available at all stalls.○ Tuesday 18th March 7.30pm – May Fayre meeting to discuss above.	Puneet and Eilidh to arrange to test.																		
4.	<p><u>Finances</u></p> <p>The position is as follows:-</p> <table><tr><td>Cash at bank</td><td>£20,893.98</td></tr><tr><td>Cash</td><td>£36.70</td></tr><tr><td>Due from Asda</td><td>£350.21</td></tr><tr><td><u>Less:-</u></td><td></td></tr><tr><td>Playground equipment</td><td>(£14,243)</td></tr><tr><td>May Fayre float and expenses</td><td>(£3,000)</td></tr><tr><td>Gravel</td><td>(£240)</td></tr><tr><td>Sum-up machine</td><td>(£30)</td></tr><tr><td></td><td>£3,767.89</td></tr></table> <p>We have around £3,500 available for distribution.</p>	Cash at bank	£20,893.98	Cash	£36.70	Due from Asda	£350.21	<u>Less:-</u>		Playground equipment	(£14,243)	May Fayre float and expenses	(£3,000)	Gravel	(£240)	Sum-up machine	(£30)		£3,767.89	
Cash at bank	£20,893.98																			
Cash	£36.70																			
Due from Asda	£350.21																			
<u>Less:-</u>																				
Playground equipment	(£14,243)																			
May Fayre float and expenses	(£3,000)																			
Gravel	(£240)																			
Sum-up machine	(£30)																			
	£3,767.89																			
5.	<p><u>Funding</u></p> <ul style="list-style-type: none">• £100 donation was gratefully received from a p6 parent. It is likely this will be donated to the p6 camp fundraising efforts. <p>£320 in total will be donated to p6, comprising the above donation, together with the funds raised from the Christmas Fayre PTA stalls.</p> <ul style="list-style-type: none">• Nursery request for playground painting (£1,334) – approved.• Gravel (£240) – Susie to order. Sunday 23rd March – gardening day – 1pm-4pm.• Canvasses for p5 art project (£89.52) – approved. This works out at around £1 per child.• Makedo kits – carry forward so STEM purchases can be determined post May Fayre.	<p>Eilidh to make over £320 to School for p6 camp fundraising.</p> <p>Eilidh to make over to School.</p> <p>Susie to order.</p> <p>Jen to liaise with teachers and order.</p>																		
6.	<p><u>Grant Funding</u></p> <ul style="list-style-type: none">• Kier Construction – gravel received. Nothing further is expected.• Pentland Community Chest - £594 received; to be used for nursery polytunnel.• Asda Cashpot for Schools - £350.21 raised. Due in March.																			

	<ul style="list-style-type: none"> • Easy Fundraising – Susie recorded an interview for them and we received £50. Funds arrive direct with School (quarterly). • Universal Music UK Sound Foundation – applied. • Learning Through Landscapes – Sally dealing. • Tesco – may have an opportunity. Susie dealing. Offered another store but probably better to wait for Hermiston Gait. • Miller Homes Community Fund – we will keep an eye out when it opens. • Co-op – Emma McGlynn was going to contact them for the local fund. We do not want to double-up but can contact them if Emma has not done so already. 	<p>Sally to apply.</p> <p>Susie to review.</p> <p>Sally to check.</p>
--	--	---

Next Meeting – Monday 9th June 2025