

Currie Primary School PTA Meeting

Minutes

Monday 17th November 2025

7pm (in person at Currie Primary School and via Teams)

In attendance: Sally Hourston, Susie Bass, Jen Cowan, Puneet Gupta, Beth Wright, Beth Robertson, Fiona Hamil, Laura Morrison.

Apologies: Eilidh Dane, Susan Donnachie.

1. PVG update

Disco:

- List of regular disco volunteers required for PVGs for next year.
- We need at least two PVG'd PTA committee members at all events.
- **Action:** Googleform to be sent out to parents who volunteered this year by Fiona Hamil and names to be passed on to Beth and Susie.

Christmas Fayre:

- Santa now PVG'd.

2. Magic Show and Halloween Disco Debrief

- All agreed on excellent magician/disco providers.
- Helpful to have teachers at the P1/2 Magic Show as well as Sally H present to contact parents if needed.
- Discussion of whether we could take money via a payment link rather than ParentPay – it was agreed that ParentPay is best as allows for consent form to be signed as well.

Learning for next time:

Actions:

- 2 x PVG'd PTA members minimum are needed.
- **Action:** Sally H to send out guidance from school to go out re not bringing replica knives/scary masks/full face coverings at all events along with reminder to parents re timings and children not being able to leave early.
- **Action:** Sally H to continue to ask for possibility of more teacher assistance at Discos.
- **Action:** Margaret Campbell to make out cheque for £906 (£331 profit) to PTA from ParentPay. Puneet to pay into PTA account.
- **Action:** Jen and Eilidh – still to look into first aid course.

3. Bake sale debrief from 10 October

- £554 net was taken.
- A good selection of 50p items
- Two stations with P7 helpers worked well

- Card readers and banking app on iphones were helpful and meant some people bought more eg. £5 worth at a time.

4. Christmas Fayre Planning Ahead

- Update from Susie re P6 teacher requests: Splat The Christmas Rat and Wacky Races with Christmas toys to be lent to school for pupil stalls.

PTA stalls:

- Santa's Grotto – **Action:** Sally H/Susan C to measure up for decorations
- Book Stall – **Action:** Beth W to collect from office and sort/wrap remaining books
- Elf Hunt planning and preparation – Jen C
- Plant stall preparation – Susie B

Volunteers:

- **Action:** Susie to ask in Christmas Fayre Whatsapp group re numbers/timing of PTA attendance.

Floats:

- Floats needed for PTA stalls (approx. £15-£20?) and card reader to be made available for wooden Christmas Tree sales. **Action:** PG to arrange floats and card reader.

5. Planning for Other Upcoming Events

Next Bake Sale 30th Jan:

- **Action:** Buy bags for next bake sale (FH) and arrange float as before (PG)

May Fayre 9th May:

- Discussion of some plans for the May Fayre - though this will be done in more detail in January.
- The let has been approved.
- Sally H will be on site to look after the building and Brian/a janitor will also be present.
- Catherine will apply for Raffle and Silent Auction licences in January.
- Henna stall will be run by pupils this year. **Action:** Sally H to check allergy protocol. It was also recommended that 2xP7s and 4 stalls for Henna would be best.
- Jen C - Requests will go out to external providers eg. Simon Says Dance in January.
- Designated tasks to be offered to potential volunteers from the parent body to increase engagement.

6. Finance Update:

- Puneet gave an update confirming that the PTA has funded £6875 of STEM items and class contributions so far.
- STEM place counters are still to be bought.

- £7K plus £900 from the disco and £500 (approx.) from the Bake Sale is still available.
- £3.5K to remain in account for May Fayre slush fund.
- External Independent Review 2024/25 carried out successfully with no comments returned.
- There has been some confusion with the bank sending cards to certain addresses – **Action:** Puneet to clarify with bank and recipients of cards/pins for purchases

7. CPS Wish List.

What other requests have come in that we should prioritise?

- Sally H would like to request four boxes of KAPLA Blocks - approx. £800. **PTA approved this purchase.**
- Mr Donaldson has requested some new goalposts at approx. £400 – it was agreed that the PTA would apply to PCC for money for this request (see minute on PCC in ‘Grant Funding’).
- £50 class contribution still go to PE for more Sports Council badges. **Action:** Puneet to arrange cash.
- Mr McCann has requested money for twenty 2x4 wooden planks and a pot of green paint for wooden Christmas trees/the Nativity scene in the Atrium. **PTA Approved this purchase. Action:** Sally H to confirm purpose and ask Mr McCann re cost of materials.
- Sally H asked for as many new IPADS for school as possible at approx. £300 each, with any remaining PTA cash. **PTA approved this purchase. Action:** Sally H to order ten IPADS.

Upgrade to the slide:

- Sally H to receive update on 18.11.25 re council position on carry forward. £6-7K will still be required to finance work on slide.
- It was suggested that ‘Save Our Slide’ could be our focus for the 2027 May Fayre.

Items remaining for discussion at the next meeting:

- Playground painting quote? Could this be done by volunteers?
- Discussion on upgrade to school hall – volunteers for painting/curtains/mural on the front of the stage? Could this be done in the summer holidays? What would the cost be?
- What is our target for the May Fayre?

8. Grant Funding

- Pentland Community Chest – Thank you to all who helped with the installation of the Polytunnel. It is now complete and photos and information shared back to PCC re its success.
- It was agreed that we will make a request to PCC in January for £600 for the new goalposts for the spring. **Action:** Susie to contact Mr Donaldson re detail for the application.
- Round Table – it was agreed that we should continue to ask for a School Camp contribution rather than money for the slide.

- Sally H suggested putting in applications for additional sources of funding from Arnold Clark for sports kit and to Scotmid for gardening.
- £250 has been donated by C&B news for gardening purposes.
- Nursery has used money for the garden donated by Round Table. (Amount?)

9. Gardening

- There was a brief discussion on what we have done already this term.
- Unfortunately we have not heard back from Chris Cavens.
- Repairs to beds are required - could Mr McCann help with repairs? **Action:** Sally H to discuss with Mr McCann.
- It was agreed that a spring clean-up should be arranged next term when the weather is better.
- P4 and P6 pupils are putting bulbs in!

Items carried forward for further discussion at the next meeting:

- We have £250 from C&B news to use for gardening.
- Could the PTA buy sleepers and construct beds?
- Further work in the Atrium is required.
- Sally H to update on any local building company interest in helping.

10. Parent Social – this item is carried forward for discussion at the next meeting.

- Do we want to run something (eg.Quiz/Family Quiz) between Christmas and the May Fayre? Should we survey for numbers/interest? (Scout Hall?)

11. AOB

- **Action:** Susie will send round a general email with an update about PTA activities, funding and pictures of STEM resources to go on the website.
- Birthday pencils! **Action:** Sally H will distribute these at the next meeting.

Next Meeting: Monday 9th March 2026 7pm